



**Clan Information if Applicable**

CTFN Enrollment ID# \_\_\_\_\_

Do you owe any monies to GCTFN? \_\_\_\_\_ Amount owing: \_\_\_\_\_

Have you rented from GCTFN? \_\_\_\_\_

Are you currently living in social housing? \_\_\_\_\_ How long? \_\_\_\_\_

Would you like to move to another social housing unit? \_\_\_\_\_

Please explain the request for the move:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you currently own a house (DIA)? \_\_\_\_\_ How long? \_\_\_\_\_

Have you ever owned a (DIA) house? \_\_\_\_\_

When did you own this house? \_\_\_\_\_

Where is the location of this house? \_\_\_\_\_

Was this house given to you by a will person? \_\_\_\_\_

Did this house ever have a RAPP grant applied to it? \_\_\_\_\_ If yes, when? \_\_\_\_\_

*(Please provide copy of RRAP Grant).*

Is this house habitable? \_\_\_\_\_

If no, please explain why:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did you sign this house back over to GCTFN? \_\_\_\_\_ If yes, when? \_\_\_\_\_

Did you sign this house over to someone else? \_\_\_\_\_

Who was this house signed over to? When? \_\_\_\_\_

**\*\*\*PLEASE PROVIDE COPY OF FINAL BILL OF SALE.**

**\*\*\*\*PLEASE PROVIDE COPY OF SIGNED CERTIFICATE OF HOME OWNERSHIP.**

**Financial Information**

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Current Employer	How Long
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Retired	How Long
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**Income – Financial Support**

	<b>Applicant</b>	<b>Spouse</b>
Gross Monthly Income from Employer	_____	_____
Child Tax Credit	_____	_____
Child/ Spouse Support	_____	_____
Pension Income	_____	_____
Investment/ Rental Income	_____	_____
Other (Provincial/GST Tax Credit, etc)	_____	_____
Social Assistance	_____	_____
Top Total	_____	_____

**Financial Expenses – Fixed Expenses**

Rent/Mortgage	_____	_____
Utilities (Include Heating)	_____	_____
Car Payment/ Transportation Cost	_____	_____
Insurance (Car, Home, Life)	_____	_____
Child Support/ Maintenance Enforcement (Alimony)	_____	_____
Loan Payment #1 (min. payment)	_____	_____
Loan Payment #2 (min. payment)	_____	_____
Credit Card #1 (min. Payment)	_____	_____
Credit Card #2 (min payment)	_____	_____
Other Expense #1	_____	_____
Other Expense #2	_____	_____
Bottom Total	_____	_____

**Bank Information – Please Attach Void Cheque**

Down Payment Amount:\$\_\_\_\_\_ Loan Required\$\_\_\_\_\_

**\*\*\* ONLY APPLICATIONS WITH ALL INFORMATION PROVIDED WILL BE CONSIDERED. PLEASE REFER TO PROGRAM POLICY FOR FURTHER INFORMATION.**

# CARCROSS / TAGISH FIRST NATION



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## ELIGIBILITY

In order to be considered eligible for Rental Housing a person must:

- (1) Be a GC/TFN citizen/beneficiary or a parent with GC/TFN dependents;
- (2) Be nineteen (19) years of age or older;
- (3) Be in good financial standing with the GC/TFN;
- (4) Be in good standing with the GC/TFN Housing Department;
- (5) Have been residing in the Yukon for a minimum of one consecutive year from date of application (exceptions, such as emergencies, as deemed appropriate by the GC/TFN Housing Team).

## Application Process

- (1) Rental housing application packages will have a cover letter outlining what is needed for submission with the application for completion;
- (2) Only complete applications will be considered for the wait list;
- (3) All rental arrears including sanitation and work orders must be paid in full before rental application is accepted;
- (4) The application must include a cover letter, two (2) rental references if there is a rental history;
- (5) Confirmation of employment or earnings in the form of a confirmation letter from employer, EI acceptance letter, Social Assistance, Disability confirmation (WCB), Pensions and all other forms of household income;
- (6) Applications can be mailed, emailed or hand delivered to GC/TFN Capital Projects Housing Department or GC/TFN Administration office;
- (8) When an application is received, the Housing Manager will review the package and if all required documents are completed and attached it will be submitted to the next Housing Team meeting for review and acceptance;
- (9) The Housing Manager will date stamp the application as verification it has been received and add the applicant's name to the eligibility list;
- (10) If approved, the application will be on file for the next available allocation and a letter will be send stating it has been received, reviewed and accepted by the Housing Team for the next available allocation.