



## CARCROSS/TAGISH FIRST NATION

# EMPLOYMENT OPPORTUNITY

**JOB TITLE:** Natural Resource Coordinator

**CLOSING DATE:** April 25, 2017

**DEPARTMENT:** Heritage, Lands and Natural Resource

**STATUS:** Permanent Full-time

**SALARY:** C/TFN Wage Scale Level 6-8 (Commensurate upon experience)

### **JOB SUMMARY**

Under the direct supervision of the Senior Manager of Heritage Lands, and Natural Resources Technician, the Natural Resource Technician is responsible for assistance in the development, implementation and administration of Fish and Wildlife Management, Forest Resource, Mining and Field Operations programs for the Carcross/Tagish First Nation (C/TFN), and for integrating the four elements of the Values and Virtues of Life (mental, emotional, spiritual and physical) into these programs. The Natural Resource Technician will ensure the programs reflect, where possible, life's four stages - child, youth, adult and elder. The Natural Resource Technician must be willing to change with the ongoing evolution of CTFN circle governance.

### **QUALIFICATIONS**

- Certificate, Degree or Diploma in Renewable Resources, Environmental Studies, Fish and Wildlife Management, Forest Management, Land Use Planning, Northern Studies, Science or a related discipline.
- Work or Volunteer Experience with wildlife, lands, or resource management or conservation.
- Knowledge of CTFN traditional territory, and Land Claim Agreement.
- Knowledge of environmental issues.
- Several years' experience in lands or natural resource management.
- Experience working with various boards and councils and providing and responding to advice and recommendations.
- Experience in research, writing reports, policies and guidelines.
- Excellent oral and written communication skills.
- High degree of initiative and motivation.
- Ability to establish good working relationships with C/TFN staff, citizens, boards, councils and committees and other levels of government.
- Ability to work respectfully in a cross-cultural environment.
- Willingness to work within and implement C/TFN models, structures and practices.
- Ability to work alone or as part of a dynamic team in a fast paced environment.
- Field Work and Experience and essential qualification.

### **CONDITION OF EMPLOYMENT**

- Located mainly in an office environment with field work, as required.
- May experience stress and will have to meet deadlines and handle heavy workloads.
- Dealing with constant interruptions and high levels of regular/irregular critical deadlines.
- May experience eye strain, wrist and back pain from working with computers.
- To function in a potentially stressful environment.
- May include working extended hours.
- Criminal Background Check.
- 1<sup>st</sup> Aid.

An eligibility list will be established from this competition. No compensation will be given for moving costs and must be eligible to work in Canada.

**We thank all those who apply and advise that only those selected for further consideration will be contacted. Preference will be given to Carcross Tagish First Nation citizens on all competitions for C/TFN.**

Candidates applications/resumes should clearly demonstrate their related qualifications, since selection for further consideration will be based on the information provided. Job descriptions are available from the C/TFN Human Resource Department

**APPLICATIONS/RESUMES MUST BE RECEIVED BY 11:59PM ON THE CLOSING DATE.**

Please apply to:  
Carcross/Tagish First Nation  
Finance & HR Department  
Box 130, Carcross, Yukon Y0B 1B0  
Phone: (867) 821-4251 Ext. 8269 Fax: (867) 821-3903  
Email: [humanresources@ctfn.ca](mailto:humanresources@ctfn.ca)